

Appendix B

This lists the results of the survey sent to Members at the conclusion of the induction programme. There were fifteen questions in total and fifteen Members completed the survey.

The questions and results are listed below.

1. Did you attend any of the induction sessions?
15 answered and all 15 attended
2. Were the dates and times of the induction sessions generally convenient?
80% - yes
20% - no
3. Would you have preferred a whole day or two half-day sessions instead of several two-hour sessions?
87% - no
13% - yes
4. Would you have changed the start of the induction programme to commence nearer to the election on 3 May?
73% - no
27% - yes
5. Please rate the location, room and refreshments overall from 1-10 (10 being the best). If anything, what would you change?

Average response was 8.6/10. The majority of the respondents would not change anything – but those who commented said:

- A request that all Members turn off their mobiles and pay attention
- Preferred the layout of longer rows closer to the screen
- Refreshments were good and necessary

6. Were the presenters knowledgeable enough to present at the session?
100% - yes
7. Were the presenters clear and easy to hear?
93% - yes
7% - no (this was only one response)
8. Were the presentations clear and easy to read?
100% - yes
9. Were the presentations of a suitable length?
93% - yes
7% - no (this was only one response)

10. Were you aware of handouts given out at the presentations?

86% - yes

14% - no

11. Were you aware that all presentations and handouts had been uploaded to the Members Information Site?

87% - yes

13% - no

12. Do you have any additional comments on the presenters and presentations?

These are summarised into bullet points below

- The presentations sometimes went past the allotted time
- Three presenters per session is enough
- Presenters need to pitch at their audience; simplify key points; keep passions under control and emphasise Members responsibilities
- Questions should be at the end of the presentations
- Having the presentations uploaded to the website was good for those not able to attend

13. Were the sessions provided appropriate to help you in your role?

The majority of the responses 12/15 said yes – comments provided were:

- I only attended the sessions relevant to my responsibilities
- Ongoing feedback from Members will be required to identify where they need help or support
- A bit of information overload, would be good to cover some of the same ground in refresher courses once we have had longer to understand the demands on us

14. Was there anything you that you thought was missing from the overall programme?

8/15 respondents said no - comments provided were:

- Something on the traditions and expectations of the role including the formal elements
- Practical topics on: preparation before meetings; understanding Committee papers; asking appropriate questions; chairing meetings; who is who
- Casework and procedures
- Training on surgeries; more in depth housing session; more training on universal credit and benefits system

The final questions was around what Members might like to see in future Member Development sessions and included:

- Chairing meetings

- Rules governing procedure in the Council Chamber
- History of local government
- How to ask questions
- Presenting residents views at Planning meetings
- IT security/data protection/social media use
- Service led sessions – following any reorganisation – introducing frontline officers
- Update on policy issues
- Case work and who to contact
- Public speaking
- Team building
- Work/life balance
- Communications
- Working with officers
- Scrutiny
- Networking
- Methods of learning
- Safeguarding
- Housing and benefits
- Planning and Licensing session for non-Committee Members